



Registration/ Membership Fee

A non-refundable yearly administrative fee of \$40 per student is required.

Tuition

All payments are processed by pre-authorized credit card charge on the first of the month. Private lesson tuition (\$172 per month for weekly 30 minute sessions) is never prorated for missed or partial lessons.

Average of Four Lessons Per Month

Monthly tuition is based on a 48-week year. We are closed four weeks for holidays. In the long months, you will get five lessons, short months such as November and December, you will get three lessons, and most months you will get four lessons. The tuition is the SAME each month; i.e. we don't charge you more when you have five lessons, and we don't charge you less when you have three lessons in a month. This makes everyone's accounting easier.

collections fee for declined charges

- If your credit or debit card declines 3 times, we will assess a \$25 collections charge to your account and \$5 for each additional declined charge thereafter (declines due to fraud or stolen cards are exempt). Furthermore, you authorize us to automatically charge your account electronically for the collections charge as well as the delinquent tuition amount once funds are available.
- Accounts more than 60 days past due may be submitted to professional collection services.

cancellations, substitution and makeups

CANCELLATIONS INITIATED BY FVDM

- Studio cancellation notifications are distributed through our bulk SMS broadcast list at least one hour before the first class/lesson to be canceled for the day.
- FVDM reserves the right to provide a substitute or replacement teacher as FVDM may deem necessary.
- If a teacher will be absent, FVDM will attempt to provide a substitute teacher during the regularly scheduled lesson time. If a sub is unavailable, a private makeup lesson will be scheduled.

MISSED LESSONS BY STUDENTS

- **For any lesson missed by a student, we do not give make-up lessons, regardless of the reason.** The lesson will continue during the regularly scheduled day and time. We will send a digital copy of the lesson work to your email which may include audio, video and document files.

SPECIAL CIRCUMSTANCES

- FVDM reserves the right to reschedule lessons.
- FVDM reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason, including governmental advisory.

Summer Vacation

FVDM operates year round and does not close for the summer. If you go on vacation and will miss lessons during the summer, your payment is still due in full on the first of the month to reserve your lesson space.

Open door Policy

Parents are always allowed to sit in on lessons. We have an open door policy for lessons.

Care Of Students/ Picking up

- The school is not responsible for providing before or after care for students.
- Students are not to be left at the school for excessive time periods before or after their lessons.
- Children must wait for their parents to pick them up inside the school.
- FVDM assumes no responsibility for children who leave unaccompanied.

Discontinuing Lessons

- In order to discontinue classes or lessons, you must ,1) notify the school office (not the teacher) and 2) fill out a withdrawal form. Withdrawal must be done in person and will not be accepted by any other means.
- If the withdrawal form is signed WITHIN the first 14 days of the month, all future automatic payments will stop, with the current month's payment considered to be the final automatic installment.
- If notification is given AFTER the first 14 days of the month, the next automatic payment will be processed and be considered the final automatic installment.
- Farmington Valley Dance & Music reserves the right to terminate lessons to any student without notice. In such a case a refund for unused lessons will be given.
- We do not prorate tuition for the last month's lessons.
- **Students will be responsible for their last month's tuition whether or not they attend lessons.**

Safer Studio Policy

FVDM requires all staff and students to stay home when they are ill. In order to reduce community spread of Coronavirus, we follow best practices and recommendations from our local health department and from our industry association, More Than Just Great Dancing!®. FVDM understands that unlike older children and adults, young children cannot be expected to maintain social distancing at all times. Therefore FVDM focuses on a

hierarchy of measures beginning with keeping ill people home, followed by frequent hand cleaning and good hygiene practices, amplified cleaning, and curricular and facility adaptations to minimize contact and mingling where possible. All private music lessons are backed by an online learning platform. In the event lessons are unable to be held at the studio for an extended period of time, classes will convert to an online learning platform until in-studio lessons can resume.

Special communication

FVDM works to keep you informed and up to date on regular studio happenings: through Email, Text Message and Lobby Communication Center. We are happy to answer any questions you may have regarding your musician or our programs. Let us know if we can help you in any way!

Release of Liability

- I have read and agree to abide by Farmington Valley Dance & Music, LLC's (herein FVDM) policies regarding tuition, registration/ membership fees, service delivery, collection charges, refunds, costumes fees, attendance, and dance attire.
- I understand that FVDM reserves the right to refuse instruction to anyone not abiding by FVDM policies.
- I understand that FVDM reserves the right to cancel a class if enrollment falls below four students and to convert a traditional group class to a semi-private class if enrollment falls below eight students per class.
- I understand that FVDM is not responsible for lost items, stolen items, or unclaimed merchandise.
- I understand that participation in a dance program involves risk of possible injury and/or illness. I understand that FVDM and its staff will not be held responsible for injuries or illness sustained in class, in rehearsals, while performing, or traveling to or from its facilities
- I understand that I assume full financial responsibility for risks of personal and bodily injury and/or illness that may be sustained in class, while performing, or traveling to or its facilities.
- I have and will maintain, at my expense, sufficient health insurance and other types of medical payments to cover the cost of any personal and bodily injury and/or illness may be sustained in class, in rehearsals, while performing, or traveling to or from its facilities.
- I release FVDM and its managers, instructors, employees, agents, associations, related companies, successors and assigns, from liability for all personal and bodily injury and/or illness that may be sustained in class, in rehearsals, while performing, or traveling to or from its facilities. I specifically intend this release to include all claims that my child and I might have based on actual or alleged negligent supervision, instruction, training, and or facility care and cleaning.
- I authorize FVDM to secure any emergency medical treatment my child might need.

Photo & Video Release

I grant Farmington Valley Dance and Music, LLC, irrevocable permission to use my child's image, name and visual likeness in all forms and media for advertising, trade, and any other lawful purpose. I agree that all right, title and interest in and to all such images and any reproductions or derivative works shall be the exclusive property of FVDM. Additionally, from time to time parents and students may opt to share videos, photos or other information on social media pages that may be used, hosted, created or referenced by FVDM. The party posting takes responsibility for all sharing or posting of such information and waives any claim against FVDM for the release of any protected information. If my child(ren) is under the age of 18 at the time of this agreement, the party signing makes this waiver on behalf of their child(ren) . I hereby release FVDM from all liability or legal responsibility that may arise from the acts that I have authorized or consented to herein. I agree that FVDM does not owe me any compensation for the acts that I have consented to in this Section.

I understand that if I do not want any photos of my child shared on social media or in marketing publications, I can opt out by filling out the form at www.fvdm.org/privacy.